

Andrew W. Jenkins

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andrewjenkinsdesign.com

Work History

2006 – 2009

SullivanPerkins, Dallas, Texas

Graphic designer and production artist. Focused on *Inside Look* Magazine (trade publication for Verizon/Idearc). Created layouts and design templates for publications, arranged production schedules, maintained art archives and libraries. Designed logos and labeling/filing systems for internal use.

2003 – 2006

Houghton Mifflin Publishing, Dallas, Texas

Graphic designer. Designed promotional and marketing materials for countrywide educational sales force. Consulted with supervisors from several departments and regions on marketing, customization and presentation plans for different sales subjects while adhering to production schedules and budget constraints.

1998 – 2010

Freelance Designer

Designed and produced publications including financial reports, promotional materials, books and magazines. Constructed and implemented promotional websites, direct mail campaigns, newspaper and magazine advertisements. Concepted exhibition materials for events and point-of-purchase merchandising materials. Drafted charts and illustrations for all levels of educational usage from kindergarten to post-graduate work. Managed and trained entire promotional publication department. Proofread catalogs, edited articles and developed workflow pipelines.

Education

B.F.A. Graphic Design from School of Visual Arts, New York, 2002

Adobe Flash Professional CS4 Course at an Adobe Authorized Training Center, Dallas, 2010

Technical Skills

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| • Adobe InDesign | • Adobe Acrobat | • Working knowledge of a variety of photographic and digital imaging processes |
| • Adobe Illustrator | • HTML | • Experience with separations, films, color proofs and bluelines. |
| • Adobe Photoshop | • QuarkXPress | |
| • Adobe Flash | • Microsoft Word | |
| • Adobe Dreamweaver | • Microsoft Powerpoint | |

Qualifications

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| • Excellent writing/communication skills | • Able to multitask on short-term and long-term projects simultaneously |
| • Eager to learn | • Enjoys working both independently and as a member of a team |
| • Self-starter | |
| • Detail-oriented problem solver | |
| • Strong organizational skills | |

References and freelance client list available upon request.